



*"People
helping people
help
themselves"*

Michael R. Pence, Governor
State of Indiana

Division of Disability and Rehabilitative Services
402 W. WASHINGTON STREET, P.O. BOX 7083
INDIANAPOLIS, IN 46207-7083
1-800-545-7763

To: Division of Disability and Rehabilitative Services Waiver Providers
From: Shelly Thomas, Assistant Director, Bureau of Quality Improvement Services
Re: Holiday Season Health and Safety Awareness
Date: November 26, 2013

Division of Disability and Rehabilitative Services (DDRS) would like encourage providers to promote the health, safety and well-being of consumers during the holiday season as consumers are visiting family members and friends. Please take the time to reinforce the importance of family members/friends being knowledgeable of and implementing risk plans, especially in the areas of dining/choking prevention, fall prevention and the appropriate administration of medication. This is also applicable to ensuring substitute staff are knowledgeable of and can implement a consumers' specific risk plan. "A Holiday Season Health and Safety Awareness Handout" has been posted to the [Bureau of Quality Improvement Services' webpage](#) to assist providers in ensuring that risk plans are followed consistently in all settings.

