



# Upcoming Events

## In-Person Opportunities:



- 10 – 10:45 AM** **Welcome and Governor’s Transition Preview** - *Kim Dodson, The Arc of Indiana; Katy Stafford-Cunningham, INARF; and Randy Head, State Chair of the Indiana Republican Party*
- 10:45 – 11 AM** **Break**
- 11 AM – 12 PM** **IPP Presentations**
- 12 – 1 PM** **Networking Lunch, The Arc of Indiana & INARF Legislative Agenda Presentations** - *Tom Crishon, The Arc of Indiana & Andrew Alvarez, INARF*
- 1 – 3:30 PM** **IPP Presentations**
- 3:30 – 5 PM** **Reception for FSSA & DDRS Leadership Team**

## Virtual Opportunities:



**December 13 | (No Member Forum/Virtual Only)**  
**INARF Board of Directors Meeting**



For additional information, scan the QR code or go to <https://web.inarf.org>



# Member Forum

## November 22, 2024



# Today's Agenda

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- **BMR Process & Review** – *Holly Wimsatt, Director, Bureau of Disabilities Services*
- **Post-Election & Legislative Session Update** – *Grant Waggoner, 1816 Public Affairs Group*
- **Association Update** – *Nanette Hagedorn, INARF*
- **Industry Update** – *INARF Staff*



# Bureau of Disabilities Services

November 22, 2024

Holly Wimsatt, BDS Director  
[holly.wimsatt@fssa.in.gov](mailto:holly.wimsatt@fssa.in.gov)  
812.530.9566





# Agenda

Budget Requests

Facility Based Prevocational Services

Waiver Update

Choice List

Provider Referrals





# Budget Requests

# Required STBR/LTBR Submission Info

## STBRs

- **Complete Prior to STBR Submission (regardless if provider or case-manager initiated)**
  - Team meeting: once an STBR need is identified, a team meeting (virtual/phone is ok) must occur within 45-days of the status change **AND** prior to STBR submission.
  - Comprehensive case note
- **Supporting documentation**
  - The [BP2 User Guide](#) includes guidance on this.
  - All included documents must be current, signed, dated appropriately and include the entire document.

## LTBRs

- **Complete Prior to LTBR Submission (regardless if provider or case-manager initiated)**
  - Team meeting: once an LTBR need is identified, a team meeting (virtual/phone is ok) must occur in a timely manner.
  - Comprehensive case note:
- **Supporting documentation**
  - The [BP2 User Guide](#) includes guidance on this.
  - All included documents must be current, signed, dated appropriately and include the entire document.



# STBR/LTBR Supporting Documentation

- If 1:1 24/7 is being requested based on behaviors exhibited by the individual, supporting documentation should include behavior tracking even if the individual does not have a Behavior Support Plan.
- If STBR has continued to go on for an extended period, documentation of housemate search, documentation of status of MAPA, etc., should be provided as supporting documentation.



# Timeframe for STBR Submission

- Proactively identifying the need for an STBR whenever possible. The STBR must be submitted to BDS on or before 45-days of the status change.
- Again, as soon as the need is identified, a team discussion should occur regarding the STBR.



# Timeframe for STBR Submission (cont'd)

When an STBR is submitted late to BDS, the reason **MUST** be noted in the 'Comments' section. Examples *might* include:

- A JIRA ticket had to be submitted/resolved to address a BDS Portal system issue, preventing timely submission. Please include the JIRA ticket number.
- The STBR is a resubmission due to an STBR denial appeal. When resubmitting, the CM must check the 'Appeal' box.
- Provider/CMO did not respond to RFI in a timely manner.
- Two pending STBRs preventing timely submission. Include dates of approval/denial.
- If an STBR is submitted to BDS after 45 days, and a reason is not provided in the "Comments" section, it will be denied.



# Requests for More Information (RFIs)



The STBR/LTBR questions should be thoroughly responded to, and the supplemental documentation should provide sufficient info to support the budget request.

Case managers and providers are responsible for reviewing the Portal on a regular basis to ensure RFIs are responded to in a timely manner.

The CM/CM Supervisor must ensure all STBR/LTBR responses are accurate, relevant and supported by the documentation **PRIOR** to submission to BDS.

BDS will only RFI two times. If the information is not provided or clarified following the 2<sup>nd</sup> RFI, the request will be denied. Appeal rights are included with all denial notifications/letters.

RFI responses should be completed in the 'Status Changes' comments section, in an uploaded/linked document or clearly identified in the STBR question responses. Additionally, all requested documentation must be provided with the RFI response.

# HCBS Waiver Services & Restrictions/Modifications



- Requests for more than 1:1 staffing is a restriction/modification as outlined by the Home and Community-Based Waiver Services. Please reference "[A Focus On Modifications Under the HCBS Settings Rule](#)" training.
- Therefore, additional questions must be answered prior to submitting the STBR/LTBR to BDS.

# STBR/LTBR Required Questions for Restrictions



1. What is the specific and individualized need?
2. Has the team reviewed the PCISP services to determine where the increase is needed. What service(s) will be increased?  
How many units/hours per month are being requested? Can the provider staff the requested units/hours?  
If individual requires 2:1 staffing during sleeping hours, provide a detailed explanation
2. Thoroughly describe the condition(s) and/or issue(s) that are directly proportionate to the specific assessed need.
3. Describe the positive support(s)/intervention(s) used prior to any modifications.
4. Describe less intrusive methods of meeting the individual's need(s) that were tried but did not work.
5. Please give detailed established timeframes in which the IST will review if the modification is still necessary or can cease.  
How is the need for the modification being determined? Describe in detail.
6. Describe what data is being reviewed and how often to determine the effectiveness of the modification.
7. Is informed consent of the individual included? If individual has a legal guardian, is his/her informed consent included? If not, please explain.
8. Include assurance that the interventions/supports will not cause any harm to the individual.
9. Include documentation of Human Rights Committee (HRC) authorization.

# Other Important Items

- For STBRs, if an individual has a remaining allocation and the allocation can cover the full cost of an STBR, an STBR will not be able to be submitted. However, PCISP updates can only occur in the current and preceding month. Again, being proactive is critical.
- STBR responses should not be copied and pasted from one STBR to another. Also, the STBR responses should not be the same for each question.
- Authorized providers on the PCISP can view the status of STBRs/LTBRs in the BDS Portal.
- Please do not submit a JIRA ticket to inquire about the status of a STBR/LTBR. Instead, please email [BDS.Help@fssa.IN.gov](mailto:BDS.Help@fssa.IN.gov).
- Please ensure the submission is accurate in terms of the hours/units requested.



# Other Important Items (cont'd)

- The IST is encouraged to review the PCISP to determine if there are unused services where the funds can be utilized for the requested additional services.
- Other options should be pursued first: natural supports, Medicaid PA, other services (i.e., remote supports), integrated/competitive employment, volunteer opportunities, housemates, residential changes, etc. Relevant documentation (Medicaid PA denial) must be included with the request.
- STBRs are not intended to continue indefinitely. If the IST cannot provide support that it is actively trying to reduce/minimize the use of STBRs, subsequent requests after six months may be denied.
- If an individual has had a previously-approved LTBR, it does not mean that any subsequent LTBR(s) will be approved.



# STBR/LTBR Denial Appeals

When an STBR/LTBR is denied, appeal instructions are outlined in the denial letter.

For STBR/LTBR appeals, the following should be included:

- Notice to appeal (letter)
- STBR/LTBR denial letter
- Any relevant documentation

\* If a provider appeals when an STBR/LTBR was not submitted or it is auto-closed due to inaction, the provider must include the SA/NOA with their notice to appeal/letter and documentation.





# Facility Based Prevocational Services

# Facility Based Prevocational Services

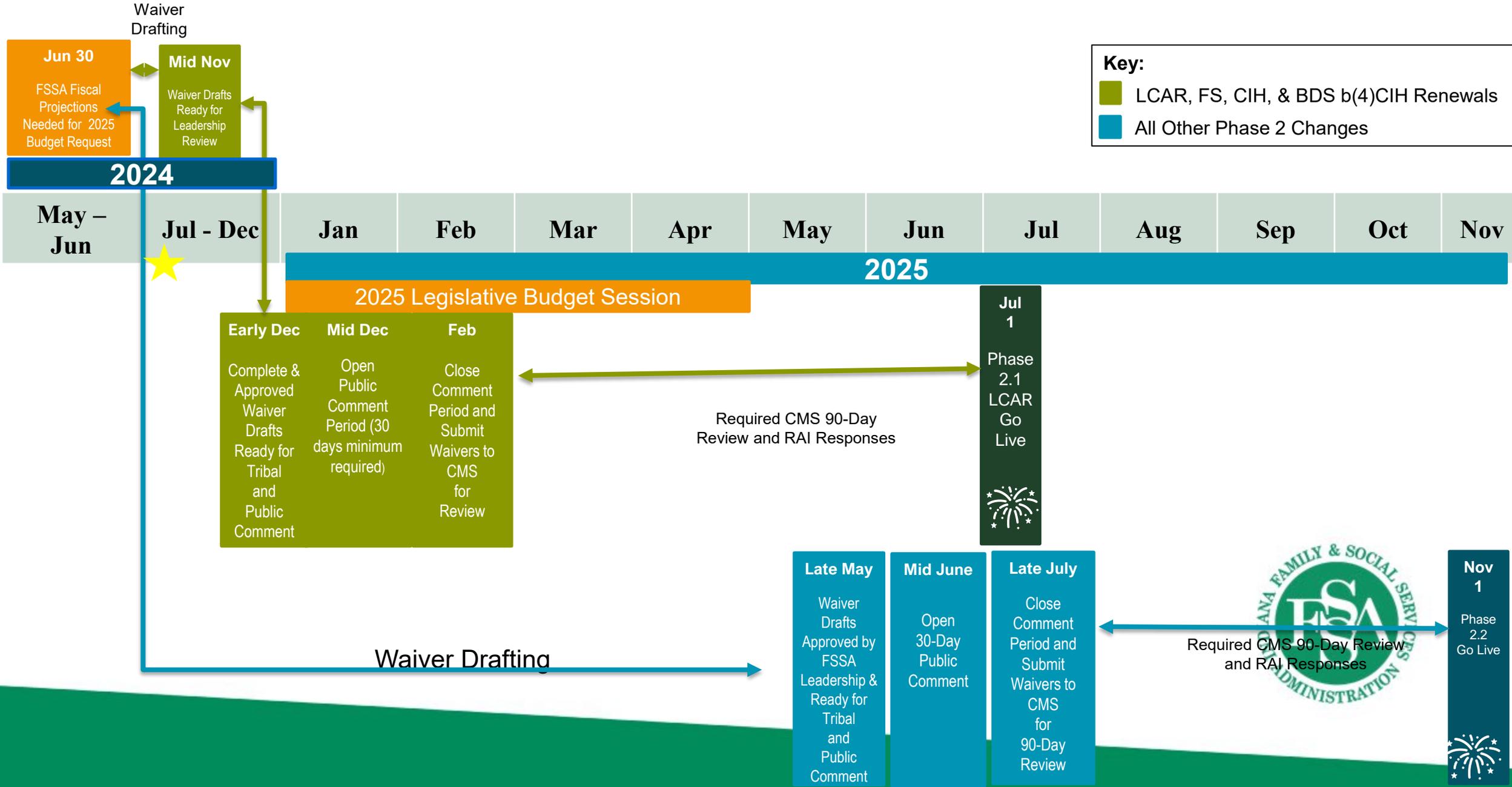
- Extension process under development in BDS Portal
- Intent to halt new entries to FB Prevoc effective November 2025
- Intent to discontinue reimbursement for FB Prevoc per Employment Systems Transformation Plan in 2027
- Claims





# Waiver Update

# 2025 Waiver Amendment Timeline – targeted 7/1/25 & 11/01/25



# Desired 2025 Waiver Changes\*\*

- LCAR Implementation\*
- New Nursing Facility LOC Tool for Children\*
- Revised Slot Tracking and Updated Enrollee Counts
- HB 1342 Implementation (DSP Registry/Training)
- Eligibility Assessment alignment
- Expanded Self-Direction Program
- Tech Infrastructure Updates
- **Planned for July 2025**

- Waiver Services & Service Definitions
  - Further alignment of service definitions
  - Services for those with dual diagnosis (informed by IPPs)
  - Expansion of services that support competitive integrated employment
  - Structured Family Caregiving (informed by IPPs)

**\*\*the changes are a combination of revisions to align with required actions as well as stakeholder identified priority areas**





# Choice List

# Choice List & Provider Attestations

- Individuals and families reported that the picklist as it existed in INsite was inaccurate
- Providers expressed desire to be able to update their agency information more independently and to be able to provide some narrative about their agency that would be available to individuals and families on an on-going basis
- Functionality was added to the BDS Portal in 2022 that included provider's ability to update their profile (contact info, address, services, counties, and staffing capacity) including adding some narrative regarding their agency. This information is used to when generating the choice list for the CIH and FS waivers.
- Provider attestations were implemented in 2022 and should be completed every 90 days at a minimum.
- The attestation notes the provider profile is current.
- Individuals and families are experiencing similar issues with the choice list





# Provider Referrals

# HCBS Provider Referrals

- Case Managers are required to send referrals to providers via the BDS Portal
- Providers should review referrals and respond within 30 days of receipt of referral





# Questions?





# Thank You!





# Post-Election and Legislative Session Update

Grant Waggoner, 1816 Public Affairs Group



# Association Update

Nanette Hagedorn, INARF



## Annual Membership Renewal Campaign Results ...

### The Process –

- October 14 – Renewal Campaign Launch
- October 30 – Renewal Form Submission Due
- November 20 –**
  - ✓ **88% Retention to-date**
  - Drawing for a complimentary Full INARF Annual Conference Registration for all timely renewal commitments.

Thank you!



# Annual Conference Planning Retreat

## Highlights Under Development for 2025...

- Integrating the Pre-Conference into a dedicated LEADERSHIP track within the Annual Conference
- Opening the Conference with an Annual Awards Celebration
- Featuring a General Session/Keynote on Day 2
- Exploring Exhibit opportunities to be offered on Day 1 & Day 2
- Incorporating Artisans into the Expo Hall (greater visibility)
- Reserving the Waters Foyer for Exhibitors + SPONSORSHIP





## Leadership Academy: Class of 2025

- October 8 - Call for Applications Unveiling at the Pre-Conference
- November 6 - Applications Due
  - Thirty-one (31) applications were received
  - Six (6) of the organizations are 1<sup>st</sup>-time applicants
- December 4 – Applicant Review and Selection
- December 9 – CEO Notification
- January – Class Unveiling to Membership





# Member Visits



## Upcoming:

- December 11 / New Horizons Senior Leadership Presentation
- January TBD / CEO Lunch 'n Learn (Northwest)

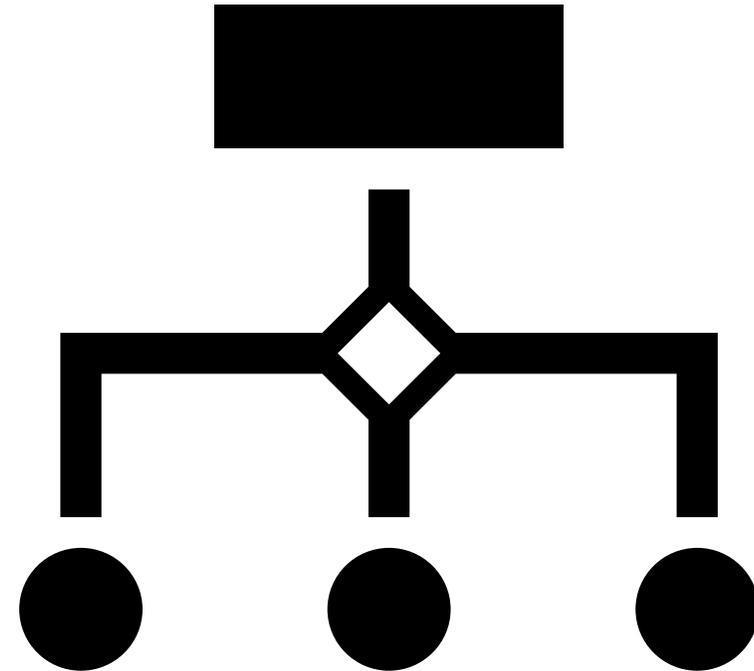




# INARF Salary Survey

## 2024 INARF Salary Survey

- Email Going Out Today!
- CEO Survey
- Staff Salary Survey
- Big Thanks to
  - Members who participated
  - Mindy Duddy
  - Barb Young
  - Kate Craig





“We Heard You”

Members are our #1 asset, and we strive to LISTEN to suggestions gleaned through casual conversations, email communications, survey feedback ...



DSP Training Platform – Going Live July 1, 2025

**Send us your questions!!**

Brandi@inarf.org



**THANK YOU  
INARF  
Professional  
Interest Sections  
Co-Chairs**



# What is a DSP? Campaign

[Indiana Association of Rehabilitation Facilities \(INARF\)](#) is committed to strengthening the system of services and supports for Hoosiers with disabilities. When the opportunity arose to create a resource for Hoosiers to better understand the important role Direct Support Professionals play in their communities, we could think of no better way to do so than to amplify their voices and the voices of those they serve. With the help of many INARF members and member organization employees, we have created a video library with short videos from [DSPs](#), [individuals served](#) by DSPs, and the [families of those served](#) by DSPs. Start with the videos on our home screen, then be sure to check out the [Testimonials](#) tab to watch each collection in full and keep learning!

A video player interface on a dark blue background. It features a "Play Video" button with a play icon. Below the button, the text reads "hear from Individuals Served, and Families of Individuals Served".





## What is a DSP? Campaign

### We need your help!



- We need VIDEOS!
- We need JOB BOARD LINKS! (send to [Katy@inarf.org](mailto:Katy@inarf.org))
- We need you to share the website on your social media and at your events and family engagement meetings.
- We need you to add a link to YOUR website!



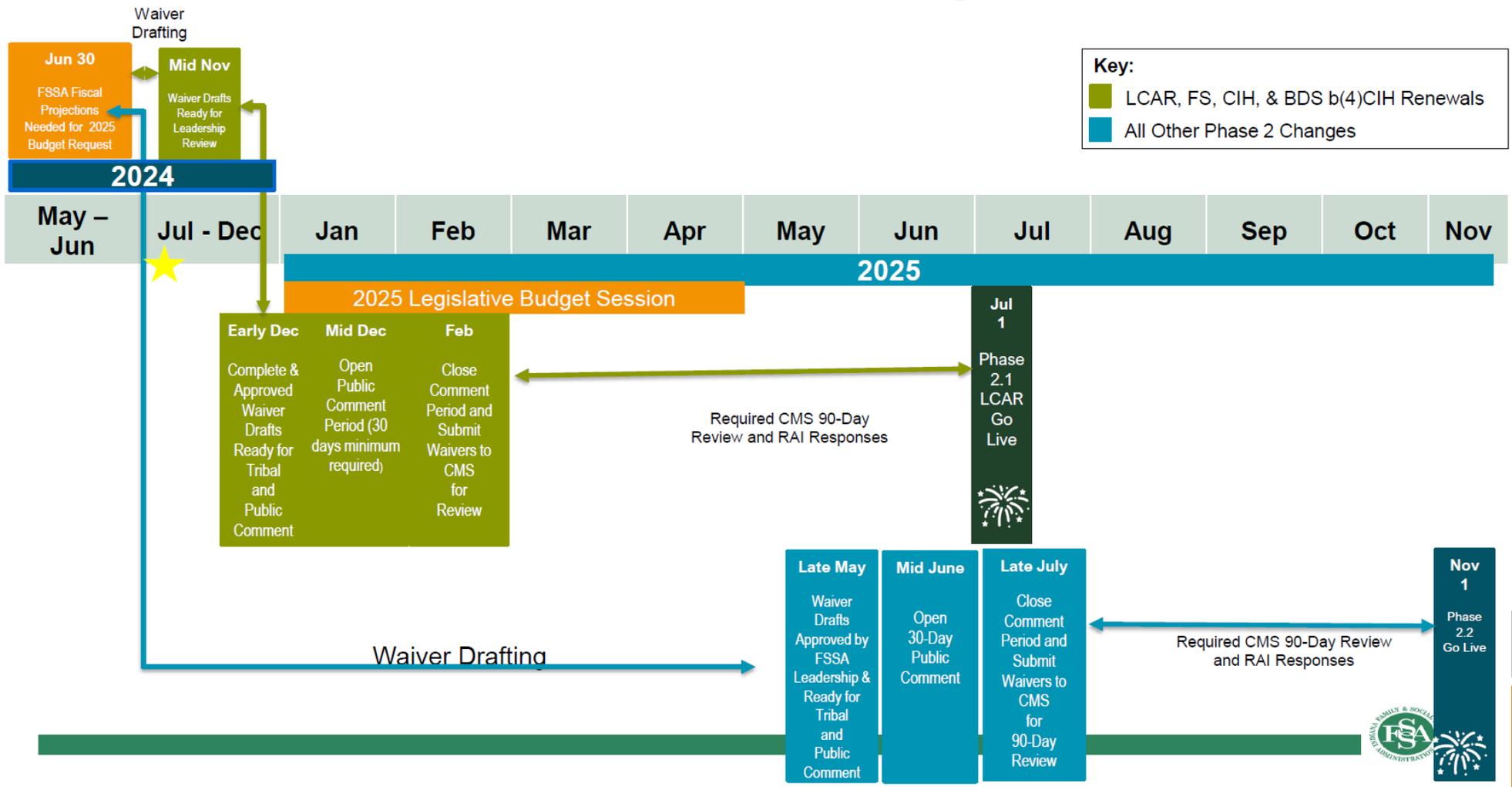
# Industry Update

INARF Staff



# DDRS Advisory Council

## 2025 Waiver Amendment Timeline – targeted 7/1/25 & 11/01/25





# DDRS Advisory Council

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- LCAR Implementation\*
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- Revised Slot Tracking and Updated Enrollee Counts
- HB 1342 Implementation (DSP Registry/Training)
- Eligibility Assessment alignment
- Expanded Self-Direction Program
- Tech Infrastructure Updates
- **Planned for July 2025**
- **All other changes dependent on budget approval and scheduled for November 2025**

### ➤ Waiver Services & Service Definitions

- Further alignment of service definitions
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# DDRS Advisory Council

## Future State: Waiver Reset

- Builds on and expands the goals of Waiver Redesign to reflect post-covid reality and new populations being served by BDS
- Goal is to create a set of NEW and sustainable cross-disability waivers to better meet needs with greater flexibility
- Will incorporate the feedback received and all waiver enhancements completed through 2025
- These changes are in the VERY EARLY planning stages and will need extensive input from the community: individuals, families, providers, advocacy orgs, etc.





# DDRS Advisory Council

## Working Toward Alignment Across DDRS & Other FSSA Programs – Beyond 2024

<b>Family Support Waiver</b> 1915 (c) All ages w/IDD Level of Care: ICF/ID	<b>Community Integration &amp; Hab Waiver</b> 1915 (c) All ages w/IDD Level Of Care: ICF/ID	<b>'Health &amp; Wellness Waiver'</b> 1915 (c) 0-59 w/disability Level Of Care: NF	<b>Traumatic Brain Injury Waiver</b> 1915 (c) All ages w/TBI Level Of Care: NF or ICF/ID
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**Waiver 1**  
(low support)  
1915 (c)  
  
All ages  
cross-disability

**Waiver 2**  
(more support)  
1915 (c)  
  
All ages  
cross-disability

**Waiver 3**  
(greater support)  
1915 (c)  
  
All ages  
cross-disability





## Gainwell Claims Issues

- [BT2024184](#)- Fee-for-service claims denied incorrectly  
October 8-31, 2024
  - Claims submitted and processed on October 8, 2024- October 31, 2024, that were denied in error have been reprocessed. Providers should see this on their RAs beginning with ICNs that begin with 80
- [BT2024175](#)- PathWays MCEs to waive claim timely filing requirements until December 31, 2024.
  - Pathways providers can submit or resubmit any outstanding claims without timely filing requirements causing denials



## Overtime Rule Vacated

- Federal District Court in Texas issued a final judgement in the Overtime rule litigation, finding the DOL exceeded its authority under the Fair Labor Standards Act and striking it down in its entirety.
  - The July 2024 minimum salary threshold is no longer in effect
  - The January 1, 2025, increase will not occur
  - The minimum salary level will revert to \$684 per week (\$35,568/year)
  - DOL will most likely appeal, but a Trump Presidency makes it unlikely



# PathWays Waitlist Update

- Expanded offerings in October to 1,700 invitations monthly
  - 1,200 PathWays waiver
  - 500 Health and Wellness Waiver
- Added last original LOC date invited to waitlist
  - If unaware of date of last original LOC contact AAA that completed the LOC to obtain the date
- [Waitlist information](#)
  - Additional FAQs are also posted here

Month	Priority Status			Invited Based on Original Level of Care date*	Last Original Level of Care date Invited*	Total Invitations Sent**
	Transition from Nursing Facility	Discharge from Hospital	Transition from CHOICE			
July 2024	42	16	16	57		131
August 2024	6	11	12	102		131
September 2024	6	8	5	115		134
October 2024	14	13	9	463		499
November 2024	135	18	8	339	2/13/2024	500
<b>Total for Waiver Year (July 1, 2024 - June 30, 2025)</b>	<b>203</b>	<b>66</b>	<b>50</b>	<b>1,076</b>		<b>1,395</b>



## Technical Assistance FAQs

- 7 hours 8 minutes of time spent on Technical Assistance Questions in October
  - 21 member questions answered
- Most common questions:
  - Claims Questions
    - Most related to Gainwell issues
  - How often should background check for current employees be completed?
    - "Limited criminal history information that meets the requirements of [460 IAC 6-10-5](#) with the information updated at least every 3 years"
    - View more on background checks [here](#).



# INARF T.A. INSIGHT TOUR

- Hitting the road in 2025!
  - Goals:
    - See services in action
    - Connect with staff and individuals
    - Highlight what your Technical Assistance team can do for you
- Contact [brandi@inarf.org](mailto:brandi@inarf.org) if you would like to be a part of the tour!





# Thank you!

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