

The INARF Board of Directors meeting was held on Friday, November 17, 2023 via Microsoft Teams. The INARF Board of Directors meeting convened at 11:30 AM.

Present: Donna Elbrecht, Easterseals Arc of Northeast Indiana, Chair
Neil Samahon, Opportunity Enterprises, Inc., Vice Chair
Yolanda Kincaid, Janus Developmental Services, Inc., Secretary
Patrick Cockrum, Sycamore Services, Inc., Treasurer
Brienne Boles, Developmental Services, Inc.
Jeff Frady, Benchmark Human Services
Matt Harrington, LOGAN Community Resources, Inc.
Jason McManus, Wabash Center, Inc.
Chris Nabors, Peak Community Services, Inc.
Jacque Pulling, The Columbus Organization
Jim Wiltz, Kestrel Behavioral Health, LLC
Danielle Tips, Pathfinder Services, Inc.

Absent: Debbie Bennett, Hillcroft Services, Inc., Immediate Past Chair

Staff: Katy Stafford-Cunningham, President/CEO
Andrew Alvarez, Vice President, Legislative Affairs
Barb Young, Vice President, Finance/CFO
Lori Osting, Operations Coordinator

INARF Board of Directors meeting

I. Call to Order, Welcome

Donna Elbrecht called the meeting to order.

II. Modification to the Agenda

There were no modifications to the agenda.

III. Approval of the Minutes

The September 22 INARF Board of Directors meeting minutes were presented and reviewed.

Motion 23:27 Patrick Cockrum motioned to approve the September 22 INARF Board of Directors meeting minutes. Neil Samahon seconded, and the motion carried.

IV. Review of October Financial Statements

Patrick Cockrum presented and reviewed the October financial statements. At the end of October, the change in net assets from operations was \$73,000, the change from nonoperating activity was \$48,000, for an overall increase in net assets of \$121,000.

Motion 23:28 Patrick Cockrum motioned to file the October financial statements for audit. Chris Nabors seconded, and the motion carried.

V. Finance Committee Action Items

a) Review / Approve Proposed 2024 Operating Budget

Mr. Cockrum reviewed the proposed 2024 Operating Budget, noting that the Finance Committee had previously approved the budget, including the budget deficit of (\$9,500). Mr. Cockrum also pointed out a few highlights: Membership dues are budgeted at \$4,800 less than the 2023 projection. The Annual Conference net is budgeted at \$85,000, an increase of \$12,400 over the 2023 budget. Professional Development net is budgeted at

\$11,500, consistent with the 2023 budget. The Partnership Agreement – FSSA revenue reflects the contract balance related to providing business acumen professional development opportunities. The Ability Indiana Management fee is reduced by \$36,000 to better reflect the expense to be paid by INARF on behalf of Ability Indiana. Consultant expenses include \$10,000 for Website Design and an additional \$7,500 for Board Initiatives over the 2023 Budget.

Jason McManus asked for further details about the \$10,000 for Website Design. Barb Young responded that this budget item grew out of the Board Retreat, where Board members noted that the INARF website could be improved.

Motion 23:29 Patrick Cockrum motioned to approve the 2024 Operating Budget. Jason McManus seconded, and the motion carried.

Motion 23:30 Patrick Cockrum motioned to reduce the Ability Indiana Management Fee by \$36,000. Jason McManus seconded, and the motion carried.

- b) Approve Fiscal Management Policies
Mr. Cockrum noted that the Finance Committee recommended one change to address the location of electronic financial records, reflecting INARF's migration to cloud-based file management.

Motion 23:31 Patrick Cockrum motioned to approve the Fiscal Management Policies. Jeff Frady seconded, and the motion carried.

VI. Consent Agenda

Donna Elbrecht welcomed discussion of items included in the consent agenda, including reports from the Finance Committee, Government Affairs Committee, Membership Development Committee, Organizational Development Committee, and Training and Professional Development Committee.

Motion 23:32 Chris Nabors motioned to approve the Consent Agenda as presented. Jim Wiltz seconded, and the motion carried.

VII. President/CEO Report

Katy Stafford-Cunningham introduced Andrew Alvarez, who reviewed the INARF 2024 Legislative Agenda. Alvarez discussed: Supporting the Intellectual & Developmental Disabilities Task Force (1102 Task Force); looking into transportation solutions for the I/DD community; and taking action to require the DWD to post DSP information on its website as a separate classification.

Motion 23:33 Jason McManus motioned to approve the 2024 Legislative Agenda. Yolanda Kincaid seconded, and the motion carried.

The Board moved into Executive Session at 11:44 AM to discuss the INARF Strategic Priorities.

VIII. Adjournment

The next INARF Board of Directors meeting will be held at Easterseals Crossroads on Friday, December 15, 2023 at 11:30 AM after the Member Forum.

Respectfully submitted,

Yolanda Kincaid, Secretary