



Michael R. Pence, Governor  
State of Indiana

*Indiana Family and Social Services Administration*  
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**To:** Bureau of Developmental Disabilities Services (BDDS) Consumers and Stakeholders  
**From:** Julie Reynolds, Director, BDDS  
**Re:** Caregiver Support Services Application Process  
**Date:** July 7, 2014

The Division of Disability and Rehabilitative Services (DDRS) Bureau of Developmental Disabilities Services (BDDS) would like to announce that Caregiver Support Services funds will be available for the fiscal year 2015 beginning July 1, 2014. The Caregiver Support Services is 100 percent state funded and is available on a first-come, first-served basis. Applications received during fiscal year 2014 for Caregiver Support Services do not carry over to fiscal year 2015. An application must be completed for each fiscal year's Caregiver Support Services funds.

Applications may be made online, by mail or in-person. To apply online, please access the following DDRS webpage at <https://ddrsprovider.fssa.in.gov/BDDS/ConsumerInfo/CaregiverSupportRequest.aspx>. To apply by mail or in-person please call or visit your [local BDDS District Office](#) and request an application. A frequently asked question document is also available on the [BDDS webpage](#).

As long as the Caregiver Support Services funds are available, services may be approved and available when 1) an individual meets the state definition of intellectual and developmental disabilities eligibility **and** 2) the primary caregiver selects a provider. Caregiver Support Services will not be available to the primary caregiver if the individual is receiving or begins to receive other services from the BDDS or programs such as (but not limited to) Vocational Rehabilitation Services, First Steps, CHOICE, Division of Aging waiver, etc.

The initial budgets will be approved in the amount of \$500 for each eligible individual regardless of the number of eligible individuals residing in the residence. Upon exhaustion of funding, subsequent budgets may be requested by the Caregiver Support Services provider and will be reviewed on a case by case basis. Any new budget is dependent upon available funds.

